

~~ADMINISTRATIVE-INTERNAL USE ONLY~~

24 MAR 1986

MEMORANDUM FOR: OIT Staff and Group Chiefs

FROM:

[REDACTED]
Deputy Director for Management, OIT

SUBJECT: Training Funds

Several groups have asked for funding for off-site conferences at Non-Agency facilities. The office does not have funds for this purpose, except in our training account. These off-sites can be approved only if the Deputy agrees to use training funds for this and to forego conventional training. Expect to use Agency facilities whenever possible.

M&CG/OIT/dpf [REDACTED] mkw (18MAR86)

DISTRIBUTION:

Original 1 - Addressee
1 - MD Chrono
1 - MD Subject File
1 - OITFO
1 - OIT Registry

cc:

D/OIT

DD/M

DD/O

DD/D&E

~~ADMINISTRATIVE-INTERNAL USE ONLY~~